



# Finlay Community School

Finlay Road, Gloucester GL4 6TR

School Tel: (01452) 530310 Fax: (01452) 530311  
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Executive Head Teacher: Mrs Rachel Lane

Dear Parents and Carers,

Parents Evening has been arranged for **Tuesday 3<sup>rd</sup> and Wednesday 4<sup>th</sup> October**. Please fill in your preferred time slots and staff will give you your appointment. Your appointment is a ten minute time slot to discuss how your child is settling into school and to answer any questions you may have.

**Due to Parents Evenings there will be no After School clubs this week.**

If you cannot make Tuesday or Wednesday, please see your child's class teacher to make an alternative appointment. It is important every parent meets with their child's class teacher.

Once again, thank you for your support.

Mrs Rachel Lane

Executive Head Teacher

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**Parents Evening**  
**Tuesday 3<sup>rd</sup> Oct or Wednesday 4<sup>th</sup> Oct**

I would like to meet with my child's teacher on **3<sup>rd</sup> Oct**  (Please tick)  
or  
**4<sup>th</sup> Oct**

(Please indicate suitable time)

3.10-4.00 (Tues & Weds)	4.00-4.30 (Tues & Weds)	4.30-5.00 (Tues & Weds)	5.00-5.30 (Tues & Weds)	5.30-6.00 (Tues & Weds)

Child's Name..... Class.....

Signed..... Parent/Guardian

I also have children in the following classes: Name\_\_\_\_\_ Class\_\_\_\_\_  
Name\_\_\_\_\_ Class\_\_\_\_\_  
Name\_\_\_\_\_ Class\_\_\_\_\_